

Description		Timing
1.	First, fill out the custom form <u>HERE</u> .	Varies
2.	You can choose to receive an email confirmation to be sent to you at the bottom of the form before you submit it.	Varies
3.	Once your order is entered, I'll be notified by email and will reach out to you to confirm details. I will then work on a drawing based on what you entered (if applicable)	1-2 days
4.	I will send you the drawing (if applicable) with an approval method (a digital signature, form signature, or form confirmation). I would prefer a confirmation response within 2 calendar days of sending the email. If you change your mind, *please* don't ghost me. I promise my feelings won't be hurt if you just tell me!	< 2 days
5.	Once I receive your approval, I will send an invoice through (probably) Paypal that might come from Cliff Cave Books (my other company).	<1 day
6.	I will wait to receive payment for the invoice.	Varies
7.	Once payment is received, I will begin preliminary work on the project. This will include setting up supplies and organizing everything. **You will be given a 3-day grace period during this time to cancel for a full refund. For each day after the grace period you decide to cancel, there will be a 25% reduction in the refund, not including shipping costs.**	3 days
8.	After the grace period, I will work on the project in earnest. This includes creating your masterpiece and then allowing the soap to harden for a period of time.	7 days
9.	I will take pictures of your soaps, individually wrap them, and then take pictures again prior to shipping.	<1 day
10.	I will ship your soaps! All carriers vary, and I will choose the best carrier for your project.	Varies
	Total turnaround time:	15-20 days